

**MINUTES OF
BULLARD CITY COUNCIL REGULAR MEETING
JULY 12, 2022**

A Regular Meeting of the City Council of the City of Bullard, Texas, was held Tuesday, June 12, 2022, 6:00 p.m. at Bullard City Hall, 114 South Phillips, Bullard, Texas, with the following present:

Mayor: Pam Frederick*
Mayor Pro Tem: Mark Anderson
Councilmember: Shirley Coe
Councilmember: Glen Cowart **
Councilmember: Terry Mebane

City Manager: David Hortman
Police Chief: Jeff Bragg
City Engineer: Brian Capps
Finance Director: Sonja Richey
Director of Utilities: David Wells
Director of Communication: Raiven Whatley
City Secretary: Doris Crockett

Absent: Councilmember Lane McDaniel

Meeting Order: Call to Order; Roll Call; Invocation; Pledge to Flag

ITEM 1 - CITIZEN PARTICIPATION – NONE

**ITEM 2 – SPECIALIZED PUBLIC FINANCE, INC. – FINANCIAL ADVISOR –
TAX NOTE SERIES 2022 – AGREEMENT AUTHORIZED**

Mr. Patrick Smith with Specialized Public Finance, Inc. presented a proposal for a Tax Note Series 2022 in the amount of \$2,000,000.00 for water infrastructure improvements. If authorized bids will go out to banks to be received on August 5 and tabulated to award on August 9, 2022, at the Regular City Council Meeting.

On motion by Councilmember Anderson, seconded by Councilmember Mebane and carried unanimously, Council gave authority to proceed with the Tax Note Series 2022, authorized entering into an agreement with Specialized Public Finance, Inc. to serve as the City’s Financial Advisor for the Tax Note Series 2022 for water infrastructure improvements and a reimbursement Resolution will be presented at the Called Council Meeting on July 28, 2022.

**ITEM 3 – PHASE III EXPANSION OF THE BULLARD KIDS’ PARK –
PROPOSED EXPANSION CONCEPT AND PROPOSED FUNDING
PRESENTED BY THE BULLARD AREA ROTARY CLUB - APPROVED**

City Manager Hortman and Bullard Area Rotary Club President Brian Capps discussed a proposed expansion for the Bullard Kids’ Park. They stated that the Rotary Club selects projects to participate in and are recommending that Phase III be an “all inclusive” play area which includes specific equipment for physically challenged participants that would allow play along with their family/friends. A proposed concept was presented: (**Attachment**)

The project is estimated to cost \$240,000. It is being recommended that the City of Bullard apply for a Texas Parks and Wildlife Department Local Grant Program (**See Item 4**). This grant if received would be up to a 50% match. The Bullard Rotary Club currently has \$80,000 on hand for the match and the Bullard Economic Development Corporation (BEDCO) has committed up to \$50,000 (**See Item 5**) for the match if the grant is received. Rotary Club will continue to contribute/solicit funds.

***Mayor Pam Frederick arrived during discussion.**

On motion by Councilmember Anderson, seconded by Councilmember Mebane and carried unanimously, the Council thanked the Bullard Rotary Club for their continued contribution of funds and in-kind services for the residents of the City of Bullard and approved the proposed concept for the Phase III expansion of the Bullard Kids’ Park.

**ITEM 4 – TEXAS PARKS AND WILDLIFE DEPARTMENT LOCAL GRANT
PROGRAM – AUTHORITY TO APPLY FOR GRANT IN CONNECTION
WITH PHASE III EXPANSION OF THE BULLARD KIDS’ PARK**

Mr. Bryan Willis, BEDCO Executive Director, presented to Council a grant opportunity through the Texas Parks and Wildlife Department Local Grant Program for 50% matching funds. The Grant would be used for Phase III of Bullard Kids’ Park (**AGENDA ITEM 3**). The Grant requires that the applicant certify that the matching share for the application is readily available at time of application. The Bullard Rotary Club currently has \$80,000 on hand dedicated to the proposed park expansion. The Bullard Economic Development Corporation (BEDCO) has committed up to \$50,000 to the project if the Grant is received making a total of \$130,000 available. He stated that no hearing was required and he requested the Council pursue applying for the Grant.

On motion by Mayor Pro Tem Coe, seconded by Councilmember Cowart and carried unanimously, Council authorized applying for a grant through the Texas Parks and Wildlife Department Local Grant Program for funding for the Phase III Bullard Kids’ Park and authorized City Manager David Hortman be assigned as City’s Agent in connection with Grant application.

**ITEM 5 – PUBLIC HEARING – BULLARD ECONOMIC DEVELOPMENT
CORPORATION (BEDCO) – COMMITMENT OF FUNDS UP TO
\$50,000 FOR BULLARD KID’S PARK PHASE III - APPROVED**

Mayor Frederick declared the Public Hearing open to consider the Bullard Economic Development Corporation (BEDCO) action of July 11, 2022.

BEDCO Executive Director Bryan Willis stated that BEDCO authorized an expenditure of up to \$50,000, if Texas Parks and Wildlife Grant is received, for participation in funding of Phase III improvements to the Bullard Kids' Park proposed to be an addition of an inclusive play area for children of all abilities to play together. **(Attachment presented in Item No. 3)**

The Public Hearing was declared closed.

On motion by Mayor Pro Tem Coe, seconded by Councilmember Anderson and carried unanimously, the Council approved action by the Bullard Economic Development Corporation (BEDCO) on July 11, 2022, of an expenditure of up to \$50,000 if Texas Parks and Wildlife Grant is received for participation in funding of expansion of the Bullard Kids' Park Phase III for an inclusive play area.

**ITEM 6 – CHEROKEE COUNTY APPRAISAL DISTRICT –
2023 BUDGET APPROVED**

On motion by Mayor Pro Tem Coe, seconded by Councilmember McDaniel and carried unanimously, the City Council approved the adopted Cherokee County Appraisal District Budget for 2023 as presented.

**ITEM 7 – SMITH COUNTY 9-1-1 COMMUNICATIONS DISTRICT –
2022-2023 BUDGET APPROVED**

On motion by Councilmember Anderson, seconded by Mayor Pro Tem Coe and carried unanimously, the City Council approved the Smith County 9-1-1 Emergency Communications District Budget for 2022-2023 as presented.

**ITEM 8 – AMERICAN RESCUE PLAN ACT OF 2021 (ARPA) FUNDS –
PORTION APPROPRIATED FOR POLICE RADIOS – AUTHORITY TO SEEK
BIDS**

On motion by Councilmember Anderson, seconded by Councilmember Mebane and carried unanimously, the Council authorized using American Rescue Plan Act of 2021 (ARPA) funds for purchase of 12 dual ban radios with the capability of communicating with multiple jurisdictions at an estimated cost of \$75,000, to be worn by officers, and authorized advertising for bids.

ITEM 9 – FUNDING FOR 6 NEW PICKUP TRUCKS AWARDED TO AUSTIN BANK

On motion by Councilmember Cowart, seconded by Councilmember Anderson and carried with the following vote, Council approved the lowest and best bid for funding of 6 new pickup trucks for the City and awarded the funding to Austin Bank for a 3 year period to be paid quarterly at an interest rate of 3.75%, and no penalty fee for early payoff and City Manager David Hortman was authorized to execute related documents:

AYES: Anderson, Cowart, Mebane

NOES: None

ABSTAIN: Coe (Austin Bank Employee)

****Councilmember Glen Cowart left at this time.**

Council Minutes

ITEM 10 – STAFF REPORTS

- a. **Building Permits/Code Violations Report**; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
- b. **City Engineer Report** – current and future water and sewer needs - **Brian Capps**
- c. **City Secretary Report** – Attended Texas Municipal Clerks seminar in San Antonio; Prepared calendar for Budget and Tax Rate adoption; Processed Open Records request; Updated SAM registration; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- d. **Finance Report** – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. **Human Resources Report** – Helped employee with Life Insurance questions; TML Health benefits annual agreement forms; COBRA annual confirmation forms; Assisted utility billing clerk when needed; and Onboard new seasonal utility department employee – **Maria Moreira**
- f. **Municipal Court Report** – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. **Public Relations/Communications Department Report** – Continued working on website revamp; Confirmed website relaunch date; Concluded planning for Blast Over Bullard; Announced cancellation of Blast Over Bullard; Continued planning for upcoming event in November; and issued Stage 1 Water Conservation Notice – **Raiven Whatley**
- h. **Police Department Report** - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
- i. **Utilities Director** – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

Finance Director Richey reviewed the financial report.

On motion by Mayor Pro Tem Coe, seconded by Councilmember Anderson and carried unanimously, Staff Reports were approved as presented.

ITEM 11 – MINUTES APPROVED – REGULAR MEETING OF JUNE 14, 2022

On motion by Councilmember Anderson, seconded by Mayor Pro Tem Coe and carried unanimously, City Council Minutes for the Regular Meeting of June 14, 2022, were approved as presented.

Council Minutes

ITEM 12 – ADJOURNMENT

On motion by Councilmember Coe, seconded by Councilmember Mebane and carried unanimously, the meeting adjourned at 6:48 p.m.

PAM FREDERICK, MAYOR

A T T E S T:

DORIS CROCKETT, CITY SECRETARY