

**MINUTES OF
BULLARD CITY COUNCIL REGULAR MEETING
JULY 11, 2023**

A Regular Meeting of the City Council of the City of Bullard, Texas, was held Tuesday, July 11, 2023, 6:00 p.m. at Bullard City Hall, 114 South Phillips, Bullard, Texas, with the following present:

**Mayor: Shirley Coe
Mayor Pro Tem: Mark Anderson
Councilmember: Lane McDaniel
Councilmember: Chuck Redwing

City Manager: David Hortman
Police Chief: Jeff Bragg
Finance Director: Sonja Richey
Utilities Director: David Wells
Director of Communication: Raiven Whatley
City Secretary: Doris Crockett**

**Absent: Councilmembers Glen Cowart and
Terry Mebane**

Meeting Order: Call to Order; Roll Call; Invocation; Pledge to Flag

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ITEM 1 - CITIZEN PARTICIPATION - NONE

**ITEM 2 – PUBLIC HEARING – POLANA SPRINGS SUBDIVISION, UNIT 2 –
16.287 ACRE TRACT – PIONEER PROPERTIES, LLC.
JASON CAMPBELL OWNER – SERVICE PLAN ADOPTED –
ANNEXATION ORDINANCE ADOPTED**

The Public Hearing was declared open to consider annexation of a 16.287 acre tract, in the Vinson Moore Survey, Abstract 15, Smith County, Texas, being out of and a part of that certain called 34.260 acre tract described in a Special Warranty Deed from DDW, Inc. to Pioneer Properties LLC dated October 14, 2021, east of Doctor M Roper Parkway (US Hwy 69) known as Polana Springs Subdivision, Unit 2 (Previously known as Artesian Meadows).

No one spoke and the Public Hearing was declared closed.

Council Minutes

On motion by Mayor Pro Tem Anderson, seconded by Councilmember Redwing and carried unanimously, the attached Service Plan and captioned Ordinance annexing a 16.287 acre tract in the Vinson Moore Survey, Abstract 15, Smith County, Texas, being out of and a part of that certain called 34.260 acre tract described in a Special Warranty Deed from DDW, Inc. to Pioneer Properties LLC dated October 14, 2021, east of Doctor M Roper Parkway (US Hwy 69) known as Polana Springs Subdivision, Unit 2 (Previously known as Artesian Meadows) was adopted: **(Attach Service Plan)**

ORDINANCE 2023-0711-1
ANNEXING TERRITORY
16.287 ACRE TRACT – POLANA SPRINGS SUBDIVISION, UNIT 2

AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF BULLARD, TEXAS, SMITH AND CHEROKEE COUNTIES, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY; AND ADOPTING A SERVICE PLAN OR AGREEMENT.

**ITEM 3 – CHEROKEE COUNTY APPRAISAL DISTRICT –
2024 BUDGET APPROVED**

On motion by Councilmember Redwing, seconded by Councilmember McDaniel and carried unanimously, the City Council approved the proposed Cherokee County Appraisal District Budget for 2024 as presented.

ITEM 4 – SMITH COUNTY APPRAISAL DISTRICT – 2024 BUDGET APPROVED

On motion by Mayor Pro Tem Anderson, seconded by Councilmember Redwing and carried unanimously, the City Council approved the Smith County Appraisal District Budget for 2024 as presented.

ITEM 5 - TAX ABATEMENT POLICY RENEWAL – ITEM DROPPED FROM AGENDA

On motion by Councilmember Redwing, seconded by Councilmember McDaniel and carried unanimously, the Council dropped from the agenda consideration of renewal of the Tax Abatement Policy until more information can be obtained.

ITEM 6 – STAFF REPORTS

- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**

Council Minutes

- c. City Secretary Report – Completed annexation process for Flat Creek Estates Subdivision; Continued process for annexation of Polana Springs Subdivision, Unit 2; Began zoning process for Polana Springs Subdivision, Unit 2; Attended Northeast Texas Municipal Clerk’s Association Chapter Meeting in Gilmer; Attended NET RMA luncheon; Processed Open Records requests; Processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Human Resources Report – Assisted Utility Billing Clerk as needed; Received and reviewed TML Health benefits annual agreement forms; Attended TML Region 15 Board member listening session; and ongoing worker’s comp claim – **Maria Moreira**
- f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. Public Relations/Communications Department Report – Had a successful 2023 Blast Over Bullard; Continuing to assist Bullard PD with new Agency Spotlight segment on social media platforms; Editing/Updating Bullard PD page on City website and assisted in lifting the Stage 3 Water Conservation Notice via social media platforms, news outlets, etc. – **Raiven Whatley**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

City Manager Hortman reported on Council’s authorization at the June 13, 2023, City Council Meeting for him to purchase property for access to City property for a new water well. He stated he negotiated purchase of Lot 49, Bullard Creek Ranch, Phase 3, for \$81,000 with a total of \$11,875.00 to be deducted from the market value for the provision and installation by Capps-Capco Construction, Inc. at the sole expense of the City of Bullard for the “Lilly Lane Tie In” as reflected in the bid attached to the Letter of agreement to purchase property. This would result in a final purchase price of \$69,000. (**Attach documents**)

Finance Director Richey reviewed the financial report.

On motion by Mayor Pro Tem Anderson, seconded by Councilmember McDaniel and carried unanimously, Staff Reports were approved as presented.

ITEM 7 – MINUTES – REGULAR MEETING OF JUNE 13, 2023 – APPROVED

On motion by Mayor Pro Tem Anderson, seconded by Councilmember McDaniel and carried with the following vote, City Council Minutes for the Regular Meeting June 13, 2023, were approved as presented:

AYES: Anderson, McDaniel

NOES: None

ABSTAIN: Redwing (was not present at the June 13, 2023 Council Meeting)

ITEM 8 – ADJOURNMENT

Mayor Coe declared the meeting adjourned at 6:42 p.m.

SHIRLEY COE, MAYOR PRO TEM

A T T E S T:

DORIS CROCKETT, CITY SECRETARY