

**MINUTES OF
BULLARD CITY COUNCIL REGULAR MEETING
JUNE 14, 2022**

A Regular Meeting of the City Council of the City of Bullard, Texas, was held Tuesday, June 14, 2022, 6:00 p.m. at Bullard City Hall, 114 South Phillips, Bullard, Texas, with the following present:

**Mayor: Pam Frederick
Mayor Pro Tem: Mark Anderson *
Councilmember: Shirley Coe
Councilmember: Glen Cowart
Councilmember: Lane McDaniel
Councilmember: Terry Mebane**

**City Manager: David Hortman
Police Chief: Jeff Bragg
Police Sergeant: Jeff Dockter
Finance Director: Sonja Richey
Director of Utilities: David Wells
Director of Communication: Raiven Whatley
City Secretary: Doris Crockett**

***Video Conference Attendance**

Meeting Order: Call to Order; Roll Call; Invocation; Pledge to Flag

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ITEM 1 - CITIZEN PARTICIPATION - NONE

ITEM 2 – MAYOR PRO TEM – COUNCILMEMBER SHIRLEY COE ELECTED

On motion by Councilmember Cowart, seconded by Councilmember Mebane and carried with the following vote, Councilmember Shirley Coe was elected Mayor Pro Tem:

**AYES: Anderson, Cowart, McDaniel, Mebane
NOES: None
ABSTAIN: Coe**

ITEM 3 – BULLARD CREEK RANCH, UNIT 3 – FINAL PLAT – APPROVED

On motion by Mayor Pro Tem Coe, seconded by Councilmember Cowart and carried unanimously, the Final Plat for Bullard Creek Ranch, Unit 3, was approved with the plat having been corrected according to the conditional approval of the Planning and Zoning Commission on May 23,

2022, that all lot sizes meet minimum 9,000 sq. ft., (2 lots did not) before final approval by City Council. (At the time the Preliminary Plat for this subdivision was approved, the minimum lot size was 9,000 sq. ft.)

It was noted that a temporary turnaround had been negotiated with the adjacent property owner for the current end of Stagecoach Bend.

ITEM 4 – RED, WHITE AND BLUE FESTIVAL – NOVEMBER 12, 2022 - RESOLUTION ADOPTED AUTHORIZING THE CITY TO TEMPORARILY CLOSE PORTIONS OF STREETS IN THE DOWNTOWN AREA AS NEEDED

On motion by Mayor Pro Tem Coe, seconded by Councilmember McDaniel and carried unanimously, the Council approved the request of the Bullard Area Chamber of Commerce for the Annual Red White and Blue Festival on Saturday, November 12, 2022, and approved the attached Resolution granting authority to temporarily close a portion of West Emma Street from Houston Street (FM 2493) to Phillips Street, Phillips Street from Tyler Street to Main Street and Phillips Street from Main Street to West Emma Street and Cain Street from Rather Street to Phillips Street on said date from 6:00 a.m. to 6:00 p.m. (or as needed) for the Annual Red, White, and Blue Festival: **(Attach Resolution 2022-0614)**

ITEM 5 – BLUEBONNET POINT WELLNESS – 2022 FATHER’S DAY CAR & TRUCK SHOW TOP 10 CAR – THURSDAY, JUNE 16, 2022, 4:00 P.M. TO 7:00 P.M. – AUTHORITY TO USE PART OF GREEN SPACE BETWEEN SOUTH PHILLIPS AND SOUTH HOUSTON STREETS IN THE AREA OF TYLER STREET

On motion by Councilmember Cowart, seconded by Councilmember Mebane and carried unanimously, on request of Bluebonnet Point Wellness due to unexpected health concerns for their residents, Council approved their request to move their scheduled 2022 Father’s Day Car & Truck Show Top 10 Car and use part of the downtown green space between South Phillips and South Houston Streets in the area of Tyler Street for the scheduled car show on Thursday, June 16, 2022, with one food truck and no road closures.

ITEM 6 – STAFF REPORTS

- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- c. City Secretary Report – Attended meeting of Northeast Texas Chapter of Texas Municipal Clerks; organized annual cybersecurity training; continuing to seek information regarding City’s boundaries in connection with Census; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**

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- d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Human Resources Report – Assisted Utility Billing Clerk as needed; helped employees with medical insurance questions; attended the 2022 TMHRA Annual Conference; attended TML Regional Meeting webinar; updated employees on TML Well Program – **Maria Moreira**
- f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. Public Relations/Communications Department Report – continued working on website revamp; began planning Blast Over Bullard and advertising it on Facebook; announced Wags 2 Riches event; and booked venue for upcoming event in November – **Raiven Whatley**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

Finance Director Richey reviewed the financial report.

On motion by Mayor Pro Tem Coe, seconded by Councilmember McDaniel and carried unanimously, Staff Reports were approved as presented.

ITEM 7 – MINUTES APPROVED – REGULAR MEETING ON MAY 17, 2022, AND CALLED MEETING MAY 23, 2022

On motion by Councilmember Anderson, seconded by Mayor Pro Tem Coe and carried unanimously, City Council Minutes for the Regular Meeting of May 17, 2022, and Called Meeting of May 23, 2022, were approved as presented.

ITEM 8 – ADJOURNMENT

On motion by Councilmember Coe, seconded by Councilmember Mebane and carried unanimously, the meeting adjourned at 6:32 p.m.

PAM FREDERICK, MAYOR

A T T E S T:

DORIS CROCKETT, CITY SECRETARY