

**MINUTES OF
BULLARD CITY COUNCIL REGULAR MEETING
MARCH 14, 2023**

A Regular Meeting of the City Council of the City of Bullard, Texas, was held Tuesday, March 14, 2023, 6:00 p.m. Bullard City Hall, 114 South Phillips, Bullard, Texas, with the following present:

Mayor Shirley Coe
Councilmember: Mark Anderson
Councilmember: Glen Cowart
Councilmember: Lane McDaniel
Councilmember: Terry Mebane
Councilmember: Chuck Redwing

City Manager: David Hortman
City Engineer: Brian Capps
Police Lieutenant: Chase Berryhill
Finance Director: Sonja Richey
Director of Utilities: David Wells
Director of Communications: Raiven Whatley
City Secretary: Doris Crockett

Meeting Order: Call to Order; Roll Call; Invocation; Pledge to Flag

ITEM 1 - CITIZEN PARTICIPATION – NONE

ITEM 2 – AUDIT FOR YEAR ENDING SEPTEMBER 30, 2022, ACCEPTED

On motion by Mayor Pro Tem Anderson, seconded by Councilmember Mebane and carried unanimously, the Audit as prepared by Murrey, Paschall & Caperton, P.C. for year ending September 30, 2022, was accepted as presented.

**ITEM 3 – MURREY, PASCHALL & CAPERTON, P.C. – PAYMENT
OF INVOICES FOR 2022 AUDITS APPROVED**

On motion by Councilmember Redwing, seconded by Councilmember McDaniel and carried unanimously, Council authorized payment to Murrey, Paschall & Caperton in the amount of \$20,750 for preparation of City of Bullard Audit for year ended September 30, 2022, and invoice in the amount of \$5,650 for BEDCO Audit for year ended September 30, 2022, which amounts are in the contract approved November 11, 2022.

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ITEM 4 – LILLY LANE ROAD CONDITION - RESIDENTS PRESENT

Mr. John Crowell who had requested this item to be placed on the agenda was not present to make a presentation. The following residents of Lilly Lane were present speaking to the poor condition of Lilly Lane and asked Council to consider its much needed improvements and to set aside money for repaving. They stated that they considered the condition to be dangerous with pot holes, roadway breaking away on edges, a broken culvert, and a 2 ft. deep hole in the roadway:

Dirk Streely, 616 Lilly Lane
Marki McAvoy, 504 Lilly Lane
Mike Green, 912 Lilly Lane
Jerry Langston, 116 Lilly Lane

It was noted that out of the approximately 42 residences on Lilly Lane, 3 of the current Council Members are residents on the street.

Mayor Coe thanked the residents for coming and expressing their concern for their street. She stated that a Street Committee was formed a few years ago and streets were reviewed and ranked in order of need for improvements. Lilly Lane was not at the top of the priority list of streets in the poorest condition.

City Engineer Capps stated that a number of streets need to be rehabbed, old County roads that were inherited by the City. There are many needs but street construction or rehab is also very expensive.

ITEM 5 – ACCEPTANCE OF MAIN STREET WIDENING/REBUILD AND LYNCH/EMMA CHANNEL PROJECT – FRITCHER CONSTRUCTION SERVICES

On motion by Councilmember Cowart, seconded by Councilmember McDaniel and carried unanimously, the Main Street widening/rebuild and Lynch/Emma Channel project as completed by Fritcher Construction Services was accepted by Council.

ITEM 6 - MAY 6, 2023, GENERAL ELECTION – CERTIFICATE OF UNOPPOSED CANDIDATES – ORDER OF CANCELLATION ADOPTED

City Secretary Doris Crockett presented a Certificate of Unopposed Candidates for the May 6, 2023, General Election.

On motion by Mayor Pro Tem Anderson seconded by Councilmember Mebane and carried unanimously, following presentation of Certificate of Unopposed Candidates, Council adopted the attached Order of Cancellation for the May 6, 2023, General Election certifying the following candidates unopposed and declared elected: (**Attach Certificate and Order**)

Shirley Coe	Mayor – 2 year term
Mark Anderson	Council Member – 2 year term
Lane McDaniel	Council Member – 2 year term
Charles (Chuck) Redwing	Council Member - 1 year unexpired term

ITEM 7 – BULLARD KID’S PARK – PHASE III - GRANT AWARDED CITY

City Manager Hortman stated that he was happy to report that the Texas Parks and Wildlife grant applied for in connection with Phase III expansion of the Bullard Kid’s Park had been awarded to the City in the amount of \$110,082.....This grant is in addition to funds committed from BEDCO in the amount of \$50,000 and the Bullard Rotary Club in the amount of \$80,000. (See City Council Minutes of July 12, 2022)

ITEM 8– STAFF REPORTS

- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- c. City Secretary Report – Accepted applications and completed the May 6, 2023 General Election filing deadlines and preparations; Processed Open Records requests; Continued interaction with applicant regarding new donut shop and filed re-plat for property; working on preparations for upcoming annexation request; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Human Resources Report – Assisted Utility Billing Clerk as needed; follow up on Workers’ Comp case; qualifying life event coverage processed for employee and assisted employees with insurance coverage questions – **Maria Moreira**
- f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. Public Relations/Communications Department Report –Preparing/planning stages for 2023 Mayor’s Prayer Breakfast; continuing to work on the Budget Document project FY 2022-2023; Continuing to assist Bullard PD with new Agency Spotlight segment on social media platforms; Editing/Updating Bullard PD page on City website; attended BISD groundbreaking ceremony for new athletic complex; Accompanied City Manager to a TxDOT Meeting; and Attended Bullard Area Chamber of Commerce Awards Banquet - **Raiven Whatley**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

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Finance Director Richey reviewed the financial report.

City Manager Hortman reminded Council that they are invited to participate in a BEDCO Strategic Planning Session on Thursday, March 23, 2023, at 5:30

On motion by Mayor Pro Tem Anderson seconded by Councilmember McDaniel and carried unanimously, Staff Reports were approved as presented.

ITEM 9 – MINUTES – REGULAR MEETING OF FEBRUARY 14, 2023

On motion by Councilmember Redwing, seconded by Councilmember Mebane and carried unanimously, City Council Minutes for the Regular Meeting February 14, 2023, were approved as presented.

ITEM 10– ADJOURNMENT

On motion by Councilmember Mebane, seconded by Councilmember McDaniel and carried unanimously, the meeting adjourned at 6:50 p.m.

SHIRLEY COE, MAYOR

A T T E S T:

DORIS CROCKETT, CITY SECRETARY