

**MINUTES OF
BULLARD CITY COUNCIL REGULAR MEETING
FEBRUARY 14, 2023**

A Regular Meeting of the City Council of the City of Bullard, Texas, was held Tuesday, February 14, 2023, 6:00 p.m. at First Baptist Church of Bullard, (due to remodeling of City Hall following water damage), 1428 South Houston Street, South Entry to Church Classrooms, Bullard, Texas, with the following present:

Mayor Shirley Coe
Councilmember: Mark Anderson
Councilmember: Glen Cowart
Councilmember: Lane McDaniel
Councilmember: Chuck Redwing

City Manager: David Hortman
City Engineer: Brian Capps
Police Chief: Jeff Bragg
Police Lieutenant: Chase Berryhill
Director of Utilities: David Wells
Director of Communications: Raiven Whatley
City Secretary: Doris Crockett

Absent: Councilmember Terry Mebane

Meeting Order: Call to Order; Roll Call; Invocation; Pledge to Flag

ITEM 1 - CITIZEN PARTICIPATION – NONE

**ITEM 2 - POLICE DEPARTMENT 2022 ANNUAL REPORT ON
RACIAL PROFILING – ITEM REMOVED FROM TABLED - ACCEPTED**

Mayor Coe declared consideration of the Police Department 2022 Annual Report on Racial Profiling was removed from the table.

On motion by Councilmember Redwing, seconded by Councilmember McDaniel and carried unanimously, the attached Police Department’s 2022 Annual Report on Racial Profiling was accepted as presented: **(Attach Report)**

**ITEM 3 – MILITARY SURPLUS SWAP MEET – SATURDAY, APRIL 8, 2023 – USE OF
GREEN SPACE AUTHORIZED**

On motion by Mayor Pro Tem Anderson, seconded by Councilmember Cowart and carried unanimously, the Council approved the request from Mike Balfay to use the green space on the east

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side of Phillips Street between Main Street and Tyler Street for Military Surplus Swap Meet on Saturday, April 8, 2023.

ITEM 4 – 2022-2023 BULLARD ECONOMIC DEVELOPMENT CORPORATION (BEDCO) BUDGET - APPROVED

On motion by Mayor Pro Tem Anderson, seconded by Councilmember McDaniel and carried unanimously, the attached 2022-2023 Bullard Economic Development Corporation (BEDCO) Budget, presented and approved by BEDCO on February 2, 2023, was approved: **(Attach Budget)**

ITEM 5 – OPIOD SETTLEMENTS – NEW SETTLEMENTS WITH ALLERGAN, CVS, WALMART, AND WALGREENS – CITY OPTING IN

On motion by Councilmember Cowart, seconded by Councilmember Redwing and carried unanimously, the Council opted to submit documentation to participate in the new OPIOD Settlements with Allergan, CVS, Walmart, and Walgreens and authorized City Manager Hortman to execute related documents.

ITEM 6 - CITY COUNCIL ELECTION – MAY 6, 2023 – ORDER OF GENERAL ELECTION ADOPTED

On motion by Mayor Pro Tem Anderson, seconded by Councilmember Cowart and carried unanimously, the Council adopted the attached Order of General Election for May 6, 2023, for the purpose of electing the Mayor and two City Council Members for two year terms and one City Council Member for a one year unexpired term: **(Attach Order)**

ITEM 7– STAFF REPORTS

- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- c. City Secretary Report – Processed multiple Open Records requests; Attended Texas Municipal Clerk’s Election Law Seminar; continued preparation for May 6, 2023, General Election and began receiving applications; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Human Resources Report – Assisted Utility Billing Clerk as needed; and assisted employee with medical insurance claim; employment verification; and assisted employee with Workers’ Compensation question – **Maria Moreira**

- f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. Public Relations/Communications Department Report – 2023 dates for City events approved; began working on Budget Document project for FY 2022-2023; Editing/updating Bullard PD page on City website; getting ready to begin planning for Mayor’s prayer Breakfast; attended the Smith County Youth Expo hosted by the BISS FFA; and attended the Bullard PD Awards Banquet – **Raiven Whatley**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

The Council had been furnished the financial report prior to the meeting.

On motion by Councilmember Cowart seconded by Mayor Pro Tem Anderson and carried unanimously, Staff Reports were approved as presented.

**ITEM 8 – MINUTES – REGULAR MEETING OF DECEMBER 13, 2022, AND
REGULAR MEETING OF JANUARY 10, 2023**

On motion by Councilmember Cowart, seconded by Mayor Pro Tem Anderson and carried with the following vote, City Council Minutes for the Regular Meeting December 13, 2022, and the Regular Meeting January 10, 2023, were approved as presented:

December 13, 2022 Minutes:

AYES: Anderson, Cowart, McDaniel

NOES: None

ABSTAIN: Redwing (was not a Council Member on that date)

January 10, 2023 Minutes:

AYES: Anderson, Cowart, McDaniel, Redwing

NOES: None

**ITEM 9 - EXECUTIVE SESSION – CONSULTATION WITH ATTORNEY,
DELIBERATIONS ABOUT REAL PROPERTY AND PERSONNEL
MATTERS (BEDCO BOARD MEMBERS)**

On motion by Mayor Pro Tem Anderson, seconded by Councilmember McDaniel and carried unanimously, at 6:27 p.m. Council convened in Executive Session in accordance with Texas Government Code Open Meetings Act under Section 551.071 Consultation with Attorney (1) (A) and (B); Section 551.073 Deliberations about Real Property and 551.074 Personnel Matters (a) (1) – BEDCO appointments.

ITEM 10 – RETURN TO OPEN SESSION

Mayor Coe announced that the Executive Session had concluded, and Council reconvened in Open Session at 7:09 p.m. Mayor Coe announced that no action was taken during the Executive Session.

**ITEM 11– BULLARD ECONOMIC DEVELOPMENT CORPORATION (BEDCO)
BOARD
OF DIRECTORS – REAPPOINTMENTS/APPOINTMENTS**

On motion by Mayor Pro Tem Anderson, seconded by Councilmember Cowart and carried unanimously, Tony Johnson and Howard Kravatz were reappointed to the BEDCO Board and Matthew McKeethan was appointed to replace Ro Lewinski all for a 2 year term ending December 2024, and Pamela Davis was appointed to fill the unexpired term of Bryan Willis for a term to expire December 2023.

ITEM 12– ADJOURNMENT

On motion by Councilmember McDaniel, seconded by Mayor Pro Tem Anderson and carried unanimously, the meeting adjourned at 7:15 p.m.

SHIRLEY COE, MAYOR

A T T E S T:

DORIS CROCKETT, CITY SECRETARY