

**MINUTES OF  
BULLARD CITY COUNCIL REGULAR MEETING  
JANUARY 10, 2023**

A Regular Meeting of the City Council of the City of Bullard, Texas, was held Tuesday, January 10, 2023, 6:00 p.m. at Bullard City Hall, 114 South Phillips, Bullard, Texas, with the following present:

**Mayor Shirley Coe**  
**Councilmember: Mark Anderson**  
**Councilmember: Glen Cowart**  
**Councilmember: Lane McDaniel**  
**Councilmember: Terry Mebane**  
**Councilmember: Chuck Redwing**

**City Manager: David Hortman**  
**City Engineer: Brian Capps**  
**Police Chief: Jeff Bragg**  
**Finance Director: Sonja Richey**  
**Director of Utilities: David Wells**  
**Police Lieutenant: Chase Berryhill**  
**Police Sergeant: Jeff Dockter**  
**City Secretary: Doris Crockett**

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Meeting Order: Call to Order; Roll Call; Invocation; Pledge to Flag

**ITEM 1 - CITIZEN PARTICIPATION – NONE**

**ITEM 2 – CHARLES “CHUCK” R. REDWING - APPOINTED CITY COUNCIL MEMBER**

**TO FILL UNEXPIRED TERM OF FORMER COUNCIL MEMBER SHIRLEY COE –**

**STATEMENT OF ELECTED OFFICER RECEIVED –  
OATH OF OFFICE ADMINISTERED**

At 6:13 p.m., the City Council convened in Executive Session in accordance with Texas Government Code Open Meetings Act under Section 551.074 (a)(1) regarding Personnel Matters regarding appointment of a City Council Member for an unexpired term.

At 6:25 p.m. the Council reconvened in Open Session and Mayor Coe announced that no action was taken during the Executive Session.

On motion by Mayor Pro Tem Anderson, seconded by Councilmember Mebane and carried unanimously, Charles “Chuck” R. Redwing was appointed to fill the unexpired term of former Council Member Shirley Coe until the May 6, 2023, General Election. (The remaining one year of the unexpired term (May, 2024) will be on the ballot.)

City Secretary Doris Crockett administered the Oath of Office to Charles “Chuck” R. Redwing for an unexpired term to serve as City Council Member until the May 6, 2023, General Election.

**ITEM 3 – FM 2493 TxDOT WIDENING PROJECT – UPDATE – SIDEWALK/PATHWAY TO BE EXCLUDED FROM PROJECT DUE TO BUDGET SHORTFALL**

Council was informed that TxDOT had contacted the City regarding the FM 2493 widening project stating that due to budget shortfall the sidewalk/pathway would now be excluded from the project. TxDOT stated that the Tyler Metropolitan Planning Organization (MPO) was applying for a grant for the area being excluded since this also affected the portion of FM 2493 from FM 346 (outside the City) to Bullard city limits. (The City was contacted again by TxDOT and encouraged to also apply for a grant, which the City did, for the sidewalks/pathway through the City south into Cherokee County ending at the BISD school administration building. The grant is NOT a matching funding grant.)

**ITEM 4 – CAPCO ENGINEERING – AGREEMENT FOR PROFESSIONAL ENGINEERING**

**SERVICES FOR AMERICAN RESCUE PLAN ACT (ARPA) – NEU#TX0232 – WATER AND SEWER UTILITY RELOCATIONS FOR FM 2493 TxDOT WIDENING PROJECT – APPROVED**

On motion by Councilmember Cowart, seconded by Councilmember McDaniel and carried unanimously, the agreement with Capco Engineering for professional services for American Rescue Plan Act (ARPA), NEU#RX0232 for water and sewer utility relocations for FM2493 TxDOT widening project was approved.

**ITEM 5 - POLICE DEPARTMENT 2022 ANNUAL REPORT ON RACIAL PROFILING – ITEM TABLED**

On motion by Councilmember Mebane, seconded by Councilmember McDaniel and carried unanimously, consideration of the Police Department’s 2022 Annual Report on Racial Profiling was tabled since the Council did not have their new tablets to access the report in Dropbox.

**ITEM 6 – TEMPORARY LOCATION APPROVED FOR CITY COUNCIL MEETINGS DURING CITY HALL REMODELING – FIRST BAPTIST CHURCH, 1428 SOUTH HOUSTON STREET, BULLARD, TEXAS**

On motion by Councilmember Cowart, seconded by Councilmember Redwing and carried unanimously, the temporary location for City Council Meetings will be at First Baptist Church, 1428 South Houston Street, Bullard, Texas, until the remodeling of City Hall is complete following recent flooding.

**ITEM 7 – INTERLOCAL AGREEMENT WITH SMITH COUNTY – TO CONDUCT GENERAL ELECTION ON MAY 6, 2023**

On motion by Councilmember Anderson, seconded by Councilmember McDaniel and carried unanimously, the Council authorized execution of an Interlocal Agreement with Smith

**ITEM 8 – STAFF REPORTS**

- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- c. City Secretary Report –Processed Open Records; Preparing for General Election on May 6, 2023; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Human Resources Report – Assisted Utility Billing Clerk as needed; helped employees complete TML Health incentive Program; and employment verification completed – **Maria Moreira**
- f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. Public Relations/Communications Department Report – **Raiven Whatley**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

Finance Director Richey reviewed the financial report.

On motion by Councilmember Anderson, seconded by Councilmember McDaniel and carried unanimously, Staff Reports were approved as presented.

**ITEM 9 – MINUTES – REGULAR MEETING OF DECEMBER 13, 2022 - TABLED**

On motion by Councilmember Anderson, seconded by Councilmember Mebane and carried unanimously, City Council Minutes for the Regular Meeting December 13, 2022, were tabled since the Council did not have access to their new tablets to read them in Dropbox.

**ITEM 10– ADJOURNMENT**

On motion by Councilmember Anderson, seconded by Councilmember McDaniel and carried unanimously, the meeting adjourned at 6:55 p.m.

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**SHIRLEY COE, MAYOR**

**A T T E S T:**

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**DORIS CROCKETT, CITY SECRETARY**