

AGENDA
Bullard City Council
Regular Meeting
Monday, September 18, 2023 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Shirley Coe, Mayor
Mark Anderson, Mayor Pro Tem Glen Cowart, Councilmember
Lane McDaniel, Councilmember Terry Mebane, Councilmember
Councilmember Chuck Redwing

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Coe

ITEM 2: Conduct a **Public Hearing** and discuss and act upon setting a tax rate for the 2023 Tax Year. Mayor Coe

ITEM 3: Consider and take action on a Resolution authorizing defeasance and redemption of certain of the City’s outstanding obligations and other related matters. (Series 2011 Certificates of Obligation) Mayor Coe

ITEM 4: Consider and take action on an Ordinance authorizing the issuance and sale of the City of Bullard, Texas Tax Note, Series 2023; levying an annual ad valorem tax and providing for the security for and payment of said Note; and enacting other provisions relating to the subject. Mayor Coe

ITEM 5: Discuss and act upon ratification of tax rate reflected in Proposed Budget and passage of an Ordinance adopting the City of Bullard Budget for fiscal year beginning October 1, 2023, and ending September 30, 2024 (Public Hearing held on August 22, 2023). Mayor Coe

ITEM 6: Discuss and act on adoption of an Ordinance levying ad valorem taxes for the 2023 Tax Year. Mayor Coe

ITEM 7: Discuss and act upon approval of Contract for financial support of the Bullard Community Library for FY 2023-2024. Mayor Coe

- ITEM 8:** Discuss and act upon adoption of an Ordinance amending the 2022-2023 Budget by moving funds budgeted in accounts for which expenditures will not be needed to those accounts for which additional expenditures will be needed. Mayor Coe
- ITEM 9:** Discuss and act on approving action of the Bullard Economic Development Corporation on September 5, 2023, authorizing Executive Director, Bryan Willis, to enter into a contract for a television advertisement campaign. Mayor Coe
- ITEM 10:** Discuss and act on approval of an amendment to the Bullard Economic Development Budget for FY 2022-2023 as approved by the BEDCO Board on September 5, 2023. Mayor Coe
- ITEM 11:** Discuss and act on approval of the Bullard Economic Development Budget for FY 2023-2024 as approved by the BEDCO Board on September 5, 2023. Mayor Coe
- ITEM 12:** Discuss and act upon a Resolution making nominations for the Board of Directors of the Cherokee County Appraisal District. Mayor Coe
- ITEM 13:** Discuss and act on request from Police Chief Jeff Bragg for closure of North Phillips Street from Main Street to Emma Street from 4:00 p.m. to Midnight on Tuesday, October 3, 2023, for National Night Out and on Tuesday, October 31, 2023, for Coptoberfest. Mayor Coe
- ITEM 14:** Discuss and act upon approving staff reports: Mayor Coe
- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
 - b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
 - c. City Secretary Report – Attended Northeast Texas Municipal Clerks’ Association Chapter Meeting in Tyler with a presentation from TABC; Attended Texas Municipal Clerks’ Association Legislative Update seminar in Georgetown; Attended Tyler Area Builders Association Government Appreciation Luncheon with Congressman Nathan Moran as featured speaker; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
 - d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
 - e. Human Resources Report – Completed TX Health Benefits Open Enrollment; Assisted Utility Billing Clerk as needed; Helped employee with dependent’s life insurance questions; Helped employee with MDLIVE account set up; and Helped employee find in network provider and pharmacy – **Maria Moreira**
 - f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
 - g. Public Relations/Communications Department Report – Continuing to assist Bullard PD with new Agency Spotlight segment on social media platforms; Editing/Updating Bullard PD page on City website; Editing/Updating Council Page on website; Beginning to plan Magic on Main 2-day event; Attended BISD Coach’s Luncheons; Issued Temporary Food Establishment permits to BACC for

Bluebonnet Festival and Chili Cookoff; Issued temporary Food Establishment permits to food vendors for Windsor Estates Weekly Dinner Pop Up events; Prepared for the first Quarterly Birthday Celebration for July, August and September birthdays; and began planning City Christmas party – **Raiven Whatley**

- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching potholes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

ITEM 15: Discuss and act upon approving minutes of:

Mayor Coe

August 1, 2023 Called Meeting
August 8, 2023 Regular Meeting
August 22, 2023 Called Meeting

ITEM 16: Discuss and act upon adjournment.

Mayor Coe

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR SHIRLEY COE, COUNCIL MEMBERS MARK ANDERSON, GLEN COWART, LANE MCDANIEL, TERRY MEBANE AND/OR CHUCK REDWING MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropios arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **September 14, 2023**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this **14th** day of **September, 2023**.

Notary, in and for the State of Texas