

**AGENDA**  
**Bullard City Council**  
**Regular Meeting**  
**Tuesday, August 8, 2023 6:00 p.m.**  
**Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX**

Shirley Coe, Mayor  
Mark Anderson, Mayor Pro Tem    Glen Cowart, Councilmember  
Lane McDaniel, Councilmember    Terry Mebane, Councilmember  
Councilmember Chuck Redwing

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Meeting Order:  
Call to Order; Roll Call; Invocation; Pledge to Flag

**PUBLIC COMMENTS REGARDING AGENDA ITEMS:** Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

**ITEM 1: Citizen Participation:** Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Coe

**ITEM 2 - Conduct Public Hearing** to consider a change in zoning from “AG” Agricultural District to “R-1A” Single Family Residential District (minimum lot area of 10,500 square feet) a 16.287 acre tract in the Vinson Moore Survey, Abstract 15, Smith County, Texas, being out of and a part of that certain called 34.260 acre tract described in a Special Warranty Deed from DDW Inc. to Pioneer Properties LLC dated October 14, 2021, east of Doctor M Roper Parkway (US Hwy 69) known as Polana Springs Subdivision, Unit 2, (Previously known as Artesian Meadows), Bullard, Texas, and adopted Zone Change Ordinance. (Approved by P&Z on July 24, 2023) – Pioneer Properties LLC applicant. Mayor Coe

**ITEM 3:** Receive presentation from Tyler Economic Development representatives regarding City’s Tax Abatement Policy, discuss and act if appropriate. Mayor Coe

**ITEM 4:** Discuss and act upon proposal to consider a tax increase and set one public hearing date for Tuesday, September 12, 2023, 6:00 p.m. Mayor Coe

**ITEM 5:** Discuss and act upon setting date of Tuesday, August 22, 2023, at 6:00 p.m. for Public Hearing on the proposed 2023-2024 Budget. Mayor Coe

- ITEM 6:** Discuss and act on award of bid for 2023 Utility Relocation for FM 2493 widening to low bidder Capps-Capco Construction, Inc. in the amount of \$1,039,315.75. Mayor Coe
- ITEM 7:** Discuss and act upon adoption of an Ordinance amending the City’s Code of Ordinances regarding increase in solid waste rates beginning October 1, 2023, in response to an increase based on CPI by contracted provider Republic Services, Inc. (Allied Waste) as authorized in their contract. Mayor Coe
- ITEM 8:** Discuss and act upon entering into an agreement with Specialized Public Finance, Inc. to serve as City’s financial advisor related to issue of Tax Note Series 2023, and authorize Specialized Public Finance, Inc. to proceed with the issuance of the Note. Mayor Coe
- ITEM 9:** Discuss and act upon entering into an agreement with Specialized Public Finance, Inc. to serve as City’s financial advisor related to the call of Certificate of Obligation Series 2011. Mayor Coe
- ITEM 10:** Discuss and act on approval of Smith County 9-1-1 Communications District Proposed Budget for FY 2023-2024. Mayor Coe
- ITEM 11:** Discuss and act on adoption of Resolution for condemnation proceedings for property for new sewer plant. Mayor Coe
- ITEM 12:** Discuss and act upon approving staff reports: Mayor Coe
- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
  - b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
  - c. City Secretary Report – Set calendar for hearings/publications/postings for Budget and Tax Rate process; filed annexation Ordinances for Flat Creek Estates and Polana Springs, Unit 2 in Smith and Cherokee Counties; began required annual Cyber Security Training process; processed license for wine and malt beverage retail dealer’s off-premise permit; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
  - d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
  - e. Human Resources Report – Assisted Utility Billing Clerk as needed; Completed TML Fundamentals of Employment Law for Cities Online Training; Assisted employee with dental insurance benefits questions; Filed new Worker’s Comp Case; Helped employee with prescription benefits questions; and completed TX Health Benefits renewal contract – **Maria Moreira**
  - f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
  - g. Public Relations/Communications Department Report – Continuing to assist Bullard PD with new Agency Spotlight segment on social media platforms; Editing/Updating Bullard PD page on City website; Editing/Updating Council Page on website; Beginning to plan Magic on Main 2-day event; and Assisted the Ministerial Alliance with teacher goody bags for the District wide BISSD breakfast – **Raiven Whatley**

- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

**ITEM 13:** Discuss and act upon approving minutes of:

Mayor Coe

**July 11, 2023 Regular Meeting  
August 8, 2023 Called Budget Workshop**

**ITEM 14:** Discuss and act upon adjournment.

Mayor Coe

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).*

**PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR SHIRLEY COE, COUNCIL MEMBERS MARK ANDERSON, GLEN COWART, LANE MCDANIEL, TERRY MEBANE AND/OR CHUCK REDWING MAY ATTEND THE MEETING BY TELECONFERENCE.**

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropios arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **August 4, 2023**, at \_\_\_\_\_ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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**Bullard City Official**

**Sworn and Subscribed** to before me this **4th** day of **August, 2023**.

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**Notary, in and for the State of Texas**