

AGENDA
Bullard City Council
Regular Meeting
Tuesday, July 11, 2023 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Shirley Coe, Mayor
Mark Anderson, Mayor Pro Tem Glen Cowart, Councilmember
Lane McDaniel, Councilmember Terry Mebane, Councilmember
Councilmember Chuck Redwing

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Coe

ITEM 2: Conduct a Public Hearing on the petition requesting Annexation by area landowner, **Pioneer Properties, LLC, Jason Campbell, owner**, for annexation of a 16.287 acre tract in the Vinson Moore Survey, Abstract 15, Smith County, Texas, being out of and a part of that certain called 34.260 acre tract described in a Special Warranty Deed from DDW Inc. to Pioneer Properties LLC dated October 14, 2021, east of Doctor M Roper Parkway (US Hwy 69) known as Polana Springs Subdivision, Unit 2, (Previously known as Artesian Meadows); and discuss and act on adoption of an Ordinance annexing the 16.287 acre tract as requested and adopt an Annexation Service Plan as acknowledged by property owner. Mayor Coe

ITEM 3: Discuss and act upon Cherokee County Appraisal District Budget for 2024. Mayor Coe

ITEM 4: Discuss and act upon Smith County Appraisal District Budget for 2024. Mayor Coe

ITEM 5: Discuss and act upon renewal of the City of Bullard Tax Abatement Policy for an effective period August 13, 2023, through August 12, 2025, (previously adopted September 14, 2021). Mayor Coe

ITEM 6: Discuss and act upon approving staff reports:

Mayor Coe

- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- c. City Secretary Report – Completed annexation process for Flat Creek Estates Subdivision; Continued process for annexation of Polana Springs Subdivision, Unit 2; Began zoning process for Polana Springs Subdivision, Unit 2; Attended Northeast Texas Municipal Clerk’s Association Chapter Meeting in Gilmer; Attended NET RMA luncheon; Processed Open Records requests; Processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Human Resources Report – Assisted Utility Billing Clerk as needed; Received and reviewed TML Health benefits annual agreement forms; Attended TML Region 15 Board member listening session; and ongoing worker’s comp claim – **Maria Moreira**
- f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. Public Relations/Communications Department Report – Had a successful 2023 Blast Over Bullard; Continuing to assist Bullard PD with new Agency Spotlight segment on social media platforms; Editing/Updating Bullard PD page on City website and assisted in lifting the Stage 3 Water Conservation Notice via social media platforms, news outlets, etc. – **Raiven Whatley**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

ITEM 7: Discuss and act upon approving minutes of:

Mayor Coe

June 13, 2023 Regular Meeting

ITEM 8: Discuss and act upon adjournment.

Mayor Coe

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR SHIRLEY COE, COUNCIL MEMBERS MARK ANDERSON, GLEN COWART, LANE MCDANIEL, TERRY MEBANE AND/OR CHUCK REDWING MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropios arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **July 7, 2023**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this **7th** day of **July, 2023**.

Notary, in and for the State of Texas