

AGENDA
Bullard City Council
Regular Meeting
Tuesday, May 9, 2023 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Shirley Coe, Mayor
Mark Anderson, Mayor Pro Tem Glen Cowart, Councilmember
Lane McDaniel, Councilmember Terry Mebane, Councilmember
Councilmember Chuck Redwing

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Coe

ITEM 2: Discuss and act on request from Billy Jones from Coffee Around the Corner regarding Fall Fling sponsored by businesses in downtown on Saturday, October 21, 2023, and if inclement weather on Saturday, October 28, 2023, with authorization to close Phillips Street from Main to Emma, and adopt a Resolution. Mayor Coe

ITEM 3: Discuss and act on request from Kayla Tillison regarding 2023 Corkscrew Wine Run on Saturday, October 21, 2023, with authorization to close Phillips Street from Main to Emma, and from Main to Cain during the festival and any additional temporary street crossing closures for runners to be coordinated with the Police Department, and for authorization to sell alcohol for on premise consumption and use a portion of the green belt area at southwest corner of Main and South Houston Street to be fenced for such use. Mayor Coe

ITEM 4: Discuss and act on petition requesting Annexation by area landowner, **Three Land Bros, LLC**. for annexation of a 32.463 acre tract in the William H. Steele Survey A-49, south of and adjacent to West Main Street known as Flat Creek Estates Subdivision, Cherokee County, Texas; Acknowledgement of declining Development Agreement; and adopt a Resolution setting the Public Hearing date. Mayor Coe

- ITEM 5: Conduct a Public Hearing** to consider a Special Use Permit for a Drive-thru food service window on the following described property which is currently zoned “C-2” General Commercial District: 312 North Houston Street, Bullard, Smith County, Texas – applicant Theara Ty (Super Sweet Donuts) Mayor Coe
- ITEM 6:** Discuss and act on adopting a Resolution electing to utilize the standard allowance to determine revenue loss as allowed by the Coronavirus State and Local Fiscal Recovery Fund/American Rescue Plan Act. Mayor Coe
- ITEM 7:** Discuss and act on setting meeting date for swearing in Shirley Coe, Mayor for a 2-year term, Mark Anderson and Lane McDaniel, Council Member for 2-year terms and Charles “Chuck” R. Redwing Council Member for a 1-year term. Mayor Coe
- ITEM 8:** Discuss and act upon approving staff reports: Mayor Coe
- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
 - b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
 - c. City Secretary Report – Began annexation process for Flat Creek Estates Subdivision; Assisted owner’s representative for property development and replat at Doctor M Roper Parkway and Rollingwood Drive; Processed Open Records requests; Continued interaction with applicant regarding new donut shop and setting meetings for same; Attended TMRS educational session; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
 - d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
 - e. Human Resources Report – Assisted Utility Billing Clerk as needed; Filed new Worker’s Comp Case; Helped employees complete TML health incentive program; Helped employee file Aflac incentive claim; and Attended TMRS educational session – **Maria Moreira**
 - f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
 - g. Public Relations/Communications Department Report – Had a successful Mayor’s Prayer Breakfast; Submitted the Budget Document FY 2022-2023; Continuing to assist Bullard PD with new Agency Spotlight segment on social media platforms; and Editing/Updating Bullard PD page on City website – **Raiven Whatley**
 - h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
 - i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

ITEM 9: Discuss and act upon approving minutes of:

Mayor Coe

April 11, 2023 Regular Meeting

ITEM 10: Discuss and act upon adjournment.

Mayor Coe

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR SHIRLEY COE, COUNCIL MEMBERS MARK ANDERSON, GLEN COWART, LANE MCDANIEL, TERRY MEBANE AND/OR CHUCK REDWING MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropié arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **May 5, 2023**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 5th day of May, 2023.

Notary, in and for the State of Texas