

**AGENDA
Bullard City Council
Regular Meeting**

Tuesday, April 13, 2021 6:00 p.m.

Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Due to the current Coronavirus COVID - 19 public health emergency, the City of Bullard is taking extraordinary steps to protect the public health, safety and welfare. A teleconference meeting of the Bullard City Council is being conducted. Please refer to the City's website www.bullardtexas.net for instructions to join meeting.

Pam Frederick, Mayor

Bryan Willis, Mayor Pro Tem

Mark Anderson, Councilmember

Shirley Coe, Councilmember

Lane McDaniel, Councilmember

Terry Mebane, Councilmember

Meeting Order:

Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so when the item is considered by clicking on the raise hand icon to be recognized by the Mayor.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so by clicking on the raise hand icon to be recognized by the Mayor. The Council may not address any issues not listed on the agenda, however it may receive information.

Mayor Frederick

ITEM 2: Introduction of new employees and promotions:

Maria Moreira - Human Resources Director

Aida Cruz – Utility Clerk

John Baker - Street Department

Matthew Pierce- Patrol Officer

Trealan Thompson- Patrol Officer

ITEM 3: Presentation from Steven Adams with Specialized Public Finance, Inc. - update on status with funding for new Wastewater Treatment Plant.	Mayor Frederick
ITEM 4: Discuss and act on authorizing Execution of Standard Utility Agreement with State of Texas regarding widening of FM 2493 following Notice of Required Accommodation (NORA) received from the State.	Mayor Frederick
ITEM 5: Discuss and act on entering into a new Interlocal Agreement with Smith County for animal shelter and impoundment services.	Mayor Frederick
ITEM 6: Discuss and act on award of contract for 2021 Street Improvement – Main Street Widening & Lynch/Emma Channel following receipt of bids on March 9, 2021.	Mayor Frederick
ITEM 7: Discuss and act on appointment of Timothy Twigg to the Planning and Zoning Commission	Mayor Frederick
ITEM 8: Discuss and act on appointing the P&Z Commission to serve as the Capital Advisory Commission for Committee for Impact Fees.	Mayor Frederick
ITEM 9: Discuss and act upon entering into a lease agreement for Police Department Offices and authorize City Manager to negotiate and execute lease.	Mayor Frederick
ITEM 10: Discuss and act upon approving staff reports:	Mayor Frederick
<ul style="list-style-type: none"> a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – Danny Ray b. City Engineer Report – current and future water and sewer needs - Brian Capps c. City Secretary Report – Attended Texas Municipal Clerks Northeast Texas Chapter Meeting in Big Sandy; attended BISD Board of Trustees Meeting to hear presentation by PASA, Population and Survey Analysts; processed 2 plats – SD East and Summit Addition; began discussions with developer for annexation, platting and zoning process/calendar of next phase of Three Doves Subdivision; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – Doris Crockett d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – Sonja Richey e. Human Resources Report – Began new position March 22, 2021; onboard new employee for Street Department; working on creating welcoming packet for new hires; and helping train new Utility Billing Clerk on new processes – Maria Moreira f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – Diana Folmar g. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – Jeff Bragg h. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; participated in GSMCON 2021; City received \$5,000 sponsorship from TC Energy for events; Mayor’s Prayer Breakfast planning – Lexie Hudson 	

- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

ITEM 11: Discuss and act upon approving minutes of:

Mayor Frederick

March 9, 2021 Regular Meeting

ITEM 12: Discuss and act upon adjournment.

Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS SHIRLEY COE, MARK ANDERSON, LANE MCDANIEL, TERRY MEBANE AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropié arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **April 9, 2021**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 9th day of April, 2021.

Notary, in and for the State of Texas