

AGENDA
Bullard City Council
Regular Meeting
Tuesday, March 14, 2023 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Shirley Coe, Mayor
Mark Anderson, Mayor Pro Tem Glen Cowart, Councilmember
Lane McDaniel, Councilmember Terry Mebane, Councilmember
Councilmember Chuck Redwing

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Coe

ITEM 2: Discuss and act upon approval of Audit for year ended September 30, 2022, completed by Murrey, Paschall & Caperton, P.C. Mayor Coe

ITEM 3: Discuss and act on payment of Invoice from Murrey, Paschall & Coe Mayor
Caperton, P.C. in the amount of \$20,750 for preparation of Audit for year ended September 30, 2022, and invoice in the amount of \$5,650 for BEDCO Audit for year ended September 30, 2022 (amounts in contract approved November 11, 2022).

ITEM 4: Receive and discuss a presentation from John Crowell regarding Lilly Lane. Mayor Coe

ITEM 5: Discuss and act on acceptance of Main Street Widening/Rebuild & Lynch/Emma Channel project as completed by Fritcher Construction Services. Mayor Coe

ITEM 6: Receive Certification of Unopposed Candidates for General Election scheduled for May 6, 2023, and adopt Order of Cancellation for said election and declaring said unopposed candidates for City Council elected – Shirley Coe, Mayor for a 2-year term, Mark Anderson and Lane McDaniel, Council Member for 2-year terms and Charles “Chuck” R. Redwing Council Member for a 1-year term. Mayor Coe

ITEM 7: Receive update from City Manager Hortman regarding Grant for Kid's Park. Mayor Coe

ITEM 8: Discuss and act upon approving staff reports: Mayor Coe

- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- c. City Secretary Report – Accepted applications and completed the May 6, 2023 General Election filing deadlines and preparations; Processed Open Records requests; Continued interaction with applicant regarding new donut shop and filed re-plat for property; working on preparations for upcoming annexation request; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Human Resources Report – Assisted Utility Billing Clerk as needed; follow up on Workers' Comp case; qualifying life event coverage processed for employee and assisted employees with insurance coverage questions – **Maria Moreira**
- f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. Public Relations/Communications Department Report –Preparing/planning stages for 2023 Mayor's Prayer Breakfast; continuing to work on the Budget Document project FY 2022-2023; Continuing to assist Bullard PD with new Agency Spotlight segment on social media platforms; Editing/Updating Bullard PD page on City website; attended BISS groundbreaking ceremony for new athletic complex; Accompanied City Manager to a TxDOT Meeting; and Attended Bullard Area Chamber of Commerce Awards Banquet - **Raiven Whatley**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

ITEM 9: Discuss and act upon approving minutes of: Mayor Coe

February 14, 2022 Regular Meeting

ITEM 10: Discuss and act upon adjournment. Mayor Coe

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR SHIRLEY COE, COUNCIL MEMBERS MARK ANDERSON, GLEN COWART, LANE MCDANIEL, TERRY MEBANE AND/OR CHUCK REDWING MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropié arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **March 10, 2023**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 10th day of March, 2023.

Notary, in and for the State of Texas