

AGENDA
Bullard City Council
Regular Meeting
Tuesday, February 11, 2020 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Pam Frederick, Mayor
Bryan Willis, Mayor Pro Tem
Mark Anderson, Councilmember Ralph Britt, Councilmember
Shirley Coe, Councilmember David Rhodes, Councilmember
City Manager David Hortman

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Frederick

ITEM 2: Conduct a Public Hearing on the petition requesting Annexation by area landowner, Jason Campbell Custom Homes, 5 LP, for annexation of a 1 acre tract in Vinson Moore League A0015 adjacent to and north of FM 344 E., Smith County, Texas; Mayor Frederick

ITEM 3: Discuss and act on adoption of an Ordinance annexing a 1 acre tract in Vinson Moore League A0015 adjacent to and north of FM 344 E., Smith County, Texas; as requested by petition of landowner, Jason Campbell Custom Homes, 5 LP and adopt an Annexation Service Plan. Mayor Frederick

ITEM 4: Conduct a Public Hearing, discuss and act on request of Jason Campbell Custom Homes 5, LP, owner, to change the zoning from “AG” Agricultural District to “R-1A” Single Family Residential District (minimum lot area of 9,000 square feet) Tract 52A, a 1 acre tract in the Vinson Moore League, Abstract 15, Smith County, Texas, adjacent to and north of FM 344 E., Bullard, Texas (2493/2593 FM 344 E). **(Approved by P&Z 1-27-2020)** Mayor Frederick

ITEM 5: Discuss and act on presentation from Dee Riley from Coffee Around the Mayor Frederick

Corner regarding Spring Fling sponsored by businesses in downtown on Saturday, April 18, 2020.

ITEM 6: Discuss and act on presentation from Bullard Chamber of Commerce for use of downtown green space for Family Fun Day on Saturday, April 25, 2020. Mayor Frederick

ITEM 7: Discuss and act on entering into an Interlocal Cooperation Contract for the Failure to Appear (FTA) Program with the Texas Department of Public Safety (DPS) and authorize execution of the Contract by Mayor Frederick. (Replaces contract ratified 9-5-2019) Mayor Frederick

ITEM 8: Discuss and act upon Ordering and giving Notice of City of Bullard General Election for May 2, 2020, for the purpose of electing Three City Council Members and setting the dates for required extended early voting for Monday, April 27 and Tuesday, April 28, 2020, from 7:00 a.m. to 7:00 p.m. Doris Crockett

ITEM 9: Discuss and act upon entering into a Joint Election Agreement with Bullard Independent School District for the General Election to be held May 2, 2020. Doris Crockett

ITEM 10: Discuss and act upon entering into an Interlocal Agreement with Smith County to conduct the City Council General Election May 2, 2020. Doris Crockett

ITEM 11: Discuss and act upon approving staff reports: Mayor Frederick

- a. Building Permits/Code Violations/Warrant Processing Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; Code violations; and processing of warrants – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- c. City Secretary Report – Secured new Election Polling Place at Bullard Southern Baptist Church; prepared and coordinated Election documents for May 2, 2020 Joint Election; prepared and filed release of lien; attended Census Local Government Subcommittee in Tyler; continue processing paperwork associated with the Bluebonnet Point Wellness nursing home project; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Human Resources Department Report – processed 3 payrolls; processed new SRO Officer; open records request; maintained shared office calendar; processing department change information access; and related duties associated with employees and employment - **Jennifer MacWhirter**
- f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**

- h. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; worked with Finance Director to finish 19-20 Budget document; booked Blast over Bullard entertainment; reserved Blast over Bullard activities and successful bulky item pickup – **Lexie Hudson**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and completed TCEQ quarterly report – **David Wells**

ITEM 12: Discuss and act upon approving minutes of: Mayor Frederick

**January 13, 2020 Joint Meeting with BISD
January 14, 2020 Regular Meeting**

ITEM 13: Convene in Executive Session in accordance with Texas Government Code, Open Meetings Act under Section 551.071 (2) Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter – regarding selecting provider for emergency services (ambulance). Council reserves its right to include a non member of the Council in the Executive Session whose interests are not adverse to the interests of the City Council and the person’s presence is necessary to the anticipated deliberation. Mayor Frederick

ITEM 14: Return To Open Session: Consider and act upon matters discussed under **ITEM 13** as may be required. Mayor Frederick

ITEM 15: Discuss and act upon adjournment. Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS SHIRLEY COE, MARK ANDERSON, RALPH BRITT, DAVID RHODES AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropios arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **February 7, 2020**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 7th day of February, 2020.

Notary, in and for the State of Texas