

**MINUTES OF  
BULLARD CITY COUNCIL REGULAR MEETING  
MARCH 8, 2022**

A Regular Meeting of the City Council of the City of Bullard, Texas, was held Tuesday, March 8, 2022, 6:00 p.m. at Bullard City Hall, 114 South Phillips, Bullard, Texas, with the following present:

**Mayor: Pam Frederick  
Mayor Pro Tem: Mark Anderson  
Councilmember: Shirley Coe  
Councilmember: Glen Cowart  
Councilmember: Lane McDaniel**

**City Manager: David Hortman  
City Attorney: Robert Davis  
Police Chief: Jeff Bragg  
Finance Director: Sonja Richey  
Director of Utilities: David Wells  
Director of Communication: Raiven Whatley  
City Secretary: Doris Crockett**

**Absent: Councilmember Terry Mebane**

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Meeting Order: Call to Order; Roll Call; Invocation; Pledge to Flag

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**ITEM 1 - CITIZEN PARTICIPATION – NONE**

**ITEM 2 – JASON CAMPBELL, TREY HUNT AND MATTHEW MCKEETHAN -  
SINGLE FAMILY RESIDENTIAL LOT SIZES**

Jason Campbell, Trey Hunt and Matthew Mckeethan, developers and builders, were present asking the Council to reconsider the minimum 12,000 sq. ft. required for an “R-1a” Single Family Residential District. They cited how difficult it is to be competitive and offer homes in today’s market with the cost associated with the larger lot requirement, i.e. land cost, fencing, etc. thereby increasing the cost of the home. The City of Chandler was given as an example with their minimum lot size requirement being 8,500 sq. ft. and the number of homes in new subdivisions being built there.

**ITEM 3 – MILITARY SURPLUS SWAP MEET – SATURDAY, APRIL 9, 2022 – USE OF  
GREEN SPACE AUTHORIZED**

City Manager stated that Mike Balfay was unable to be present but had requested use of the green space east side of Phillips Street between Main Street and Tyler Street for Military



**ITEM 8 – CHEROKEE COUNTY SHERIFF’S OFFICE – INTERLOCAL AGREEMENT WITH BULLARD POLICE DEPARTMENT FOR SPECIAL RESPONSE TEAM – APPROVED**

On motion by Councilmember Coe, seconded by Mayor Pro Tem Anderson and carried unanimously, the Council authorized entering into an Interlocal Agreement with Cherokee County Sheriff’s Office for Special Response Team.

**ITEM 9 – POLICE DEPARTMENT 2021 ANNUAL REPORT ON RACIAL PROFILING**

On motion by Councilmember Coe, seconded by Councilmember McDaniel and carried unanimously, the attached Police Department 2021 Annual Report on Racial Profiling was accepted as presented by Police Chief Jeff Bragg: (**Attach Report**)

**ITEM 10 - STAFF REPORTS**

- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- c. City Secretary Report – Completed the Regular Filing Period and the Write-in Filing Period for the City Council Election for May 7, 2022; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Human Resources Report – Completed several employment verification forms; assisted Utility Billing Clerk as needed; Scheduled AFLAC open enrollment meeting; and maintained communication with Workers’ Compensation Claims Specialist – **Maria Moreira**
- f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; attendance at various functions; finished and submitted Budget document; chose new layout, color palette and design for new website; celebrated February birthdays and holidays; began working on sponsorship packet for 2022 events; attended Bullard Area Chamber of Commerce Ball where City received “You Rock” 2022 Business of the Year – **Raiven Whatley**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**

- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

**City Manager Hortman reported that Sergeant Berryhill spoke to the Bullard Rotary about the need for a bullet proof flap attachment for officers and the Bullard Rotary bought a total of 10 for the Department.**

**Police Chief Bragg reported that 4 used vehicles were being secured by the sale of 1 vehicle, trade of 2 vehicles and settlement for a wrecked unit. This will delay purchase or lease of any new vehicles this year.**

Finance Director Richey reviewed the financial report.

On motion by Councilmember Coe, seconded by Councilmember McDaniel and carried unanimously, Staff Reports were approved as presented.

**ITEM 11 – MINUTES APPROVED – REGULAR MEETING ON FEBRUARY 8, 2022**

On motion by Mayor Pro Tem Anderson seconded by Councilmember McDaniel and carried unanimously, City Council Minutes for the Regular Meeting of February 8, 2022, were approved as presented.

**ITEM 12 – ADJOURNMENT**

On motion by Councilmember Coe, seconded by Councilmember McDaniel and carried unanimously, the meeting adjourned at 7:07 p.m.

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**PAM FREDERICK, MAYOR**

**A T T E S T:**

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**DORIS CROCKETT, CITY SECRETARY**