

**MINUTES OF
BULLARD CITY COUNCIL REGULAR MEETING
JANUARY 12, 2021**

Due to the current Coronavirus COVID - 19 public health emergency, the City of Bullard is taking extraordinary steps to protect the public health, safety and welfare. A video conference meeting was conducted for other than Council Members and Staff who were in attendance in the City Hall Council Chamber.

A Regular Meeting of the City Council of the City of Bullard, Texas, was held Tuesday, January 12, 2021, 6:00 p.m. at Bullard City Hall, 114 South Phillips, Bullard, Texas, with the following present:

**Mayor: Pam Frederick
Mayor Pro Tem: Bryan Willis
Councilmember: Mark Anderson
Councilmember: Shirley Coe
Councilmember: Lane McDaniel**

**City Manager: David Hortman
City Attorney: Gary Don Lewis*
Police Captain: Jeff Bragg
Utilities Director: David Wells
Finance Director: Sonja Richey
City Secretary: Doris Crockett**

Absent: Councilmember Terry Mebane

Meeting Order: Call to Order; Roll Call; Invocation; Pledge to Flag

.....
ITEM 1 - CITIZEN PARTICIPATION – NONE

**ITEM 2 – SPRING FLING – DOWNTOWN – APRIL 17, 2021 – AUTHORIZED –
RESOLUTION ADOPTED**

Mr. Bill Jones from Coffee Around the Corner in Downtown Bullard was present via video conference regarding the request for Spring Fling sponsored by businesses in downtown on Saturday, April 17, 2021, with an alternate date in case of inclement weather for Saturday, April 24, 2021, including downtown green space; and to temporarily close North Phillips Street between Main Street and Emma on said date between 10:00 a.m. and 5:00 p.m.

On motion by Mayor Pro Tem Willis, seconded by Councilmember Anderson and carried unanimously, the request for Spring Fling was approved and the following Resolution was adopted: (**Attach Resolution 2021-0112**)

NOTE: SEE MINUTES OF FEBRUARY 9, 2021, REGARDING ADDITIONAL REQUEST FROM CHAMBER OF COMMERCE.)

ITEM 3 – MAIN STREET PROJECT – UPDATE

The Council received an update from Steven Tramble, Capco Engineering, regarding Main Street improvement project including working on drainage easements and agreement with property owner in area and upcoming notice to bidders: (**Attachment**)

ITEM 4 – SURPLUS EQUIPMENT – 2008 FORD F250 TRADE WITH CITY OF TROUP FOR DEWATERING BOX PLUS \$1,500

On motion by Mayor Pro Tem Willis, seconded by Councilmember Coe and carried unanimously, Council approved the disposal of City's surplus equipment 2008 Ford F250 in trade with the City of Troup for a Flo Trends System dewatering box plus \$1,500 to be paid to the City of Troup.

ITEM 5 – INTERLOCAL AGREEMENT WITH SMITH COUNTY – TO CONDUCT GENERAL ELECTION ON MAY 1, 2021

On motion by Councilmember Anderson, seconded by Councilmember Coe and carried unanimously, the Council authorized execution of an Interlocal Agreement with Smith County to conduct the General Election on May 1, 2021.

ITEM 6 – 2020-2021 BEDCO BUDGET APPROVED

On motion by Councilmember Coe, seconded by Mayor Pro Tem Willis and carried unanimously, the attached 2020-2021 BEDCO Budget (approved by BEDCO on December 14, 2020) was approved: (**Attach Budget**)

ITEM 7 - STAFF REPORTS

***MAYOR FREDERICK NOTED THAT THIS WAS POLICE CHIEF GARY DON LEWIS' LAST CITY COUNCIL MEETING AS CHIEF. FOLLOWING HIS RETIREMENT ON JANUARY 31, 2021, CAPTAIN JEFF BRAGG WILL BECOME BULLARD POLICE CHIEF. SHE AGAIN THANKED CHIEF LEWIS FOR HIS 35 YEARS OF DEDICATED SERVICE TO THE CITIZENS OF BULLARD.**

- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- c. City Secretary Report – Prepared candidate packets for May 1, 2021, General Election;

working on Smith County Election contract; attended December Northeast Texas Municipal Clerk's Chapter Meeting; prepared templates for 2021 meetings; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**

- d. Finance Report – Budget document review, review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- f. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- g. Public Relations/Communications Department Report – usage statistics of City's website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; Christmas tree lighting and holiday movie in the park; Light Bullard Blue campaign in support of law enforcement; and with the Finance Department finalized and submitted the 2020-21 Budget Document – **Lexie Hudson**
- h. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

Finance Director Richey reviewed the financial report.

On motion by Mayor Pro Tem Willis, seconded by Councilmember Anderson and carried unanimously, Staff Reports were approved as presented.

ITEM 8 – MINUTES APPROVED – DECEMBER 8, 2020

On motion by Mayor Pro Tem Willis, seconded by Councilmember Anderson and carried unanimously, City Council Minutes for the Regular Meeting of December 8, 2020, were approved as presented.

ITEM 9– ADJOURNMENT

On motion by Councilmember Coe, seconded by Mayor Pro Tem Willis and carried unanimously, the meeting adjourned at 6:48 p.m.

PAM FREDERICK, MAYOR

A T T E S T:

DORIS CROCKETT, CITY SECRETARY