

AGENDA
Bullard City Council
Regular Meeting
Tuesday, May 17, 2022 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Pam Frederick, Mayor
Mark Anderson, Mayor Pro Tem
Shirley Coe, Councilmember Glen Cowart, Councilmember
Lane McDaniel, Councilmember Terry Mebane, Councilmember

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Frederick

ITEM 2: Present “Certificates of Election”, receive and accept executed “Statement of Elected Officer” from Council Members Elect Shirley Coe, Glen Cowart and Terry Mebane. (On March 8, 2022, a Certificate of Unopposed Candidates was presented, and Council adopted an Order of Cancellation for the May 7, 2022, General Election certifying the candidates unopposed and declared elected.) City Secretary

ITEM 3: Administer Oaths of Office to Council Members Elect Shirley Coe, Glen Cowart, and Terry Mebane for 2-year terms. City Secretary

ITEM 4: Discuss and act on request of Jason Campbell and others to move back the 12,000 sq. ft. minimum lot requirement for an “R-1a” Single Family Residential lot to 9,000 sq. ft. minimum lot requirement. **ITEM TABLED ON APRIL 12, 2022** Mayor Frederick

ITEM 5: Discuss and act on adoption of a **Resolution** denying the proposed change in rates of Oncor Electric Delivery Company LLC. Mayor Frederick

- ITEM 6:** Discuss and act on request from Billy Jones from Coffee Around the Corner regarding Fall Fling sponsored by businesses in downtown on Saturday, October 15, 2022, and if inclement weather on Saturday, October 22, 2022, with authorization to close Phillips Street from Main to Emma, and adopt a Resolution. Mayor Frederick
- ITEM 7:** Discuss and act on request from Meredith Bryans regarding 2022 Corkscrew Wine Run on Saturday, October 8, 2022, with authorization to close Phillips Street from Main to Emma, and from Main to Cain during the festival and any additional temporary street crossing closures for runners to be coordinated with the Police Department, and for authorization to sell alcohol for on premise consumption and use a portion of the green belt area at southwest corner of Main and South Houston Street to be fenced for such use. Mayor Frederick
- ITEM 8:** Discuss and act on approval of Proposed Work Order with Capco Engineering for Preliminary Phase Basic Services, Landman Services and Surveying Services, Project No. 10024.42.2m 2022 Wastewater Treatment Plant (WWTP) Construction, Preliminary Phase Services. Mayor Frederick
- ITEM 9:** Discuss and act upon Smith County Appraisal District Proposed Budget for 2023. Mayor Frederick
- ITEM 10:** Discuss and act on appointment to BEDCO to replace Bryan Willis. Mayor Frederick
- ITEM 11:** Discuss and act upon approving staff reports: Mayor Frederick
- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
 - b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
 - c. City Secretary Report – – **Doris Crockett**
 - d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
 - e. Human Resources Report – Assisted Utility Billing Clerk as needed; completed employee handbook final draft; and assisted employee with insurance benefit questions – **Maria Moreira**
 - f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
 - g. Public Relations/Communications Department Report – continued working on website revamp; had successful Mayor’s Prayer Breakfast with 18 sponsors and over 100 in attendance; celebrated Judge Clayton’s last day of work; marketing on City’s Facebook page; and celebrated April birthdays - **Raiven Whatley**
 - h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
 - i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of

equipment at Parks; and sewer stoppage calls – **David Wells**

ITEM 12: Discuss and act upon approving minutes of: Mayor Frederick

April 12, 2022 Regular Meeting

ITEM 13: Convene in Executive Session in accordance with Texas Government Code, Open Meetings Act under Section 551.071, Consultation with Attorney and Section 551.072 Deliberation Regarding Real Property. Council reserves its right to include a non member of the Council in the Executive Session whose interests are not adverse to the interests of the City Council and the persons presence is necessary to the anticipated deliberation. Mayor Frederick

ITEM 14: Return To Open Session: Consider and act upon matters discussed under **ITEM 13**, Executive Session, as necessary. Mayor Frederick

ITEM 15: Discuss and act upon adjournment. Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS MARK ANDERSON, SHIRLEY COE, GLEN COWART, LANE MCDANIEL, AND/OR TERRY MEBANE MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que aprobe arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **May 13, 2022**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 13th day of May, 2022.

Notary, in and for the State of Texas