

AGENDA
Bullard City Council
Regular Meeting
Tuesday, January 11, 2022 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Pam Frederick, Mayor
Mark Anderson, Councilmember
Shirley Coe, Councilmember Glen Cowart, Councilmember
Lane McDaniel, Councilmember Terry Mebane, Councilmember

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Frederick

ITEM 2: Hear and discuss presentation from Jason Campbell regarding single family residential lot sizes. Mayor Frederick

ITEM 3: Discuss and act on appointment of Mayor Pro Tem Mayor Frederick

ITEM 4: Discuss and act on request from Coffee Around the Corner regarding Spring Fling sponsored by businesses in downtown on Saturday, April 23, 2022, with an alternate date in case of bad weather for Saturday, April 30, 2022; including downtown green space; and adopt the following Resolution temporarily closing North Phillips Street between Main Street and Emma on said date between 10:00 a.m. and 5:00 p.m. Mayor Frederick

ITEM 5: Discuss and act on decision regarding entering into Joint Election Mayor Frederick

Agreement(s) with Smith County and Cherokee County to conduct the May 7, 2022 General Election.

ITEM 6: Discuss and act upon expiring terms of Jeanie Dark (maximum term reached), Andy Kutach, Shane Neally, and Hayden Ray for 2 year terms to the Bullard Economic Development Commission (BEDCO) to begin January 1, 2022, and expiring December 2024. Mayor Frederick

ITEM 7: Discuss and act upon appointment of a new member to the Planning and Zoning Commission to replace Glen Cowart who was appointed to the City Council. Mayor Frederick

ITEM 8: Discuss and act upon approving staff reports: Mayor Frederick

- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- c. City Secretary Report – Obtained updated City maps from Smith County 911; Attended Northeast Texas Chapter of Municipal Clerks’ Meeting in Marshall; Prepared candidate packets for May 7, 2022, General Election; Discussed election contracts with Smith and Cherokee County Elections Administrators; Recorded Cherokee Ridge, Phase Two plat; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Human Resources Report – Employment verification; assisted Utility Billing Clerk as needed; and assisted employee with insurance benefit questions – **Maria Moreira**
- f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; attendance at various functions; working on website realignment; began working on budget document; introduced a new social media campaign – the Bullard Breakdown’s first post and introducing #FeelGoodFriday; finalized 2022 community event dates; began marketing for bulky pickup 2022 dates – **Raiven Whatley**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

ITEM 9: Discuss and act upon approving minutes of: Mayor Frederick

December 14, 2021 Regular Meeting

ITEM 10: Discuss and act upon adjournment.

Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS MARK ANDERSON, SHIRLEY COE, GLEN COWART, LANE MCDANIEL, AND/OR TERRY MEBANE MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropié arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **January 7, 2022**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 7th day of January, 2022.

Notary, in and for the State of Texas